**ARES/CEMC November 2019   
Exercise Debrief**

18November 2019, draft #4

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| **Item** | **Comments** | **Action Items** |
| **Time zones** | The exercise crossed two time zones, so using local time on IMS213 forms became confusing. Suggest we use UTC in future. VE3FYN | UTC to be used in future. |
| **IMS 213-R forms** | All EC’S should get trained on how to use forms, maybe through a conference call, or something similar, so we could all work together, learning to use the form. Then all EC’s could teach their own groups. VE3MXJ | VE3FYN is assembling traffic handling training material. Once reviewed, we will setup a training session for ECs. |
| **Form numbering** | We should establish a standard for numbering forms. Typically each station will have its own numbering. VE3FYN | Suggest each originating station use their own numbering, starting with “1” for each event. |
| **WinLink** | Would like to set net times for WinLink specific training for NWO ARES with voice discussion and actual data sending. Perhaps it could start with once a month on our net time. VE3JJA | New IMS213R form is complete and will be distributed with WinLink standard forms. |
| **Callsigns** | We should be using tactical callsigns (e.g. “Atikokan”) and using station callsigns only on the half hour and at that start/end of nets. VE3JJA | Tactical callsigns will be used and evaluated at next exercise. |
| **Remote Radio Speakers** | We found that listening to both the VHF and HF radio in close proximity was difficult when there was traffic on both. If we had small speakers with about a meter of wire on each radio, we could have separate operators at the far ends of the desk. VA3ECO | Each EOC station can experiment with this. |
| **Digital network after internet is declared down** | I think for a more realistic exercise we should refrain from using Fusion and Logger after “the internet is down” VA3ECO | Despite its intent to be used only for coordination, Internet becomes a crutch during exercises. Suggest we exercise without it. |
| **EXERCISE EXERCISE** | We need to remember to use the work “EXERCISE” frequently, both in printed and voice communications. VA3ECO |  |
| **Sat Phones** | Satellite phone numbers should be communicated where they are available. BAK |  |